



Brighton & Hove City Council

COMMITTEE WORK PROGRAMME Edition 04

HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

Published July 2017

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for July 2017				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
58217	Treasury Management Policy Statement 2016/17 – End of Year Review <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	13 Jul 2017		Report of: Executive Director for Finance & Resources Report Author: Haley Woollard Tel: 01273 291246
58767	Revenue & Capital Budget Planning and Resources Update 2018/19 <i>All Committee Decisions</i> Providing latest information for budget planning and resource levels in respect of revenue and capital for 2018/19 <i>Wards affected: All Wards</i>	13 Jul 2017		Report of: Executive Director for Finance & Resources Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58778	<p>Targeted Budget Management (TBM) 2017/18: Month 2 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
58786	<p>Health & Social Care Integration <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Richard Fullagar Tel: 01273 293846</p>
58647	<p>Annual progress update Corporate Key Performance Indicators 2016-17 <i>All Committee Decisions</i> Annual progress update Corporate Key Performance Indicators 2016-17</p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Richard Miles Tel: 01273 292344</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58666	<p>Key Performance Indicators Target Setting 2017-18 <i>All Committee Decisions</i> Corporate Key Performance Indicators Target Setting 2017-18</p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Richard Miles Tel: 01273 292344</p>
58771	<p>Progress Report on the Workforce Equalities Action Plan <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Liz Boswell Tel: 01273 291307</p>
57749	<p>Policy Review Panel Outcomes - Urban & Rural Estate <i>All Committee Decisions</i> A report to summarise key findings and recommendations from the Policy Review Panel, established to review existing policy, governance and strategy in relation to managing the council's urban and rural property estates.</p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of:</p> <p>Report Author:</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
55843	<p>New Homes for Neighbourhoods Modular Pilot - Y:Cube proposal <i>All Committee Decisions</i> Seeking agreement of Housing & New Homes and Policy, Resources and Growth Committees to lease a largely cleared HRA garage site to YMCA Downslink to develop up to 21 modular Y:Cube units of affordable rented housing</p> <p><i>Wards affected: Moulsecoomb & Bevendean</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Carol Jenkins Tel: 01273 293832</p>
58718	<p>Supported Bus Network - Contracts 2017-21 <i>All Committee Decisions</i> Permission to award contracts for the supported bus network for 2017-21</p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Emma Sheridan Tel: 01273 293862</p>
58761	<p>Bartholomews Square - Moshimo lease alteration and Skylight development proposal <i>All Committee Decisions</i> Proposal to increase the demise of the current long lease of the restaurant in Bartholomew Square</p> <p><i>Wards affected: Regency</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Robert Crossan Tel: 01273 291442</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58759	<p>Proposal for a new GP Surgery at 62/63 Old Steine and 3 Palace Place <i>All Committee Decisions</i> Proposal to lease the property and borrow capital funds for the development of a new GP Surgery in Central Brighton <i>Wards affected: Queen's Park; St Peter's & North Laine</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture Report Author: Robert Crossan Tel: 01273 291442</p>
58757	<p>Grant of new leases Shoreham Airport <i>All Committee Decisions</i> Request to grant new 350 year lease at Shoreham Airport <i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture Report Author: Robert Crossan Tel: 01273 291442</p>
58755	<p>39-41 Whitehawk Way <i>All Committee Decisions</i> Proposal to dispose of 2 properties on 99 yr lease to allow redevelopment to provide 6 flats for adults with learning disability. <i>Wards affected: East Brighton</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture, Executive Director for Health & Adult Social Care Report Author: Jessica Hamilton Tel: 01273 291461</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58752	<p>Disposal of Flat 2 St James Mansions, Brighton <i>All Committee Decisions</i> Proposal to sell residential property, part of a multi-let block, by way of a long lease.</p> <p><i>Wards affected: Queen's Park</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jessica Hamilton Tel: 01273 291461</p>
58769	<p>Court Farm Surrender <i>All Committee Decisions</i> Terms have been agreed with the tenant of Court Farm for the council to accept a surrender of a major part of the Court Farm AHA tenancy. Terms have also been with 2 existing council farm tenants to relet the surrendered land.</p> <p><i>Wards affected: Woodingdean</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jessica Hamilton Tel: 01273 291461</p>
58763	<p>Procurement of the Council's Commercial Portfolio's Estate Management Consultancy Contract <i>All Committee Decisions</i> The council is seeking to re-procure the estate management consultancy service provision for the council's urban and rural commercial portfolio as the existing contract are expiring in March 2018.</p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Angela Dymott Tel: 01273 291450</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58815	<p>Bartholomew Square, Moshimo Lease Alteration and Skylight Development Proposal <i>All Committee Decisions</i> Part 2 report for the lease premium and new rent for the two leases to Moshimo at Bartholomew Square</p> <p><i>Wards affected: Regency</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Robert Crossan Tel: 01273 291442</p>
58810	<p>Court Farm Surrender - Part 2 <i>All Committee Decisions</i> Financial details relating to the proposed tenancy structure recommended in the Part 1 report.</p> <p><i>Wards affected: Woodingdean</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jessica Hamilton Tel: 01273 291461</p>
58813	<p>Grant of New Leases at Shoreham Airport - Part 2 <i>All Committee Decisions</i> Part 2 Report on the Grant of New Leases at Shoreham Airport Provides financial details in relation to the part 1 report</p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Robert Crossan Tel: 01273 291442</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57071	<p>Procurement of a new contract to service and install Warden Call Systems in Seniors Housing <i>All Committee Decisions</i> The council wishes to tender a contract for the supply, service and repair of the warden call systems which are installed in Brighton and Hove City Council's sheltered housing schemes.</p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Christopher Barber Tel: 01273 293216</p>
60044	<p>New Homes for Neighbourhoods – Scheme and Appropriation Approval - Lynchet Close <i>All Committee Decisions</i></p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Carol Jenkins Tel: 01273 293832</p>
60046	<p>New Homes for Neighbourhoods – Scheme and Appropriation Approval - Lynchet Close (Exempt Category 3) <i>All Committee Decisions</i></p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	13 Jul 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Carol Jenkins Tel: 01273 293832</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57069	<p>Housing Management System Procurement <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293841</p>
60030	<p>Orbis Joint Committee <i>All Committee Decisions</i> Report to establish Orbis Joint Committee</p> <p><i>Wards affected: All Wards</i></p>	13 Jul 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Elizabeth Culbert Tel: 01273 291515</p>
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
56867	<p>Welfare Reform update <i>All Committee Decisions</i> An update on welfare reform as it impacts on residents of the city and the council. The report will include a description of the actions and mitigations the councils is putting in place and related issues from the fairness commission.</p> <p><i>Wards affected: All Wards</i></p>	3 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: John Francis Tel: 01273 291913</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58104	<p>Collaboration Framework <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Jul 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sam Warren Tel: 01273 296821</p>
58271	<p>Communities & Neighbourhoods Portfolio <i>All Committee Decisions</i></p> <p>Report to update the Committee on the development of community and neighbourhood hubs. Original report presented to Committee in July 2016.</p> <p><i>Wards affected: All Wards</i></p>	3 Jul 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sally McMahon Tel: 01273 296963</p>
58463	<p>Safeguarding Adults Review <i>All Committee Decisions</i></p> <p>Findings of the safeguarding review relating to Adult X</p> <p><i>Wards affected: All Wards</i></p>	3 Jul 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58599	<p>Community Safety and Crime Reduction Strategy <i>All Committee Decisions</i> B&H Community Safety Strategy 2017-20</p> <p><i>Wards affected: All Wards</i></p>	3 Jul 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>
HEALTH & WELLBEING BOARD 4.00PM HOVE TOWN HALL				
58615	<p>Annual Report of the Director of Public Health 2016/17 <i>Health & Wellbeing Board</i> The Director of Public Health has a statutory requirement to complete an annual report on the health of the local population.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Peter Wilkinson Tel: 01273 296562</p>
58016	<p>Weight Management Tier 2 procurement <i>Health & Wellbeing Board</i> Procurement of a new contract for the weight management Tier 2 services</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2017		<p>Report of: Director Public Health</p> <p>Report Author: Victoria Lawrence Tel: 01273 296558</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58638	<p>Working Together to Support Parents with a Learning Disability, Learning Difficulty and Autism <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2017		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Paul Lavery Tel: 01273 290760</p>
58797	<p>Joint Strategic Needs Assessment review <i>Health & Wellbeing Board</i></p> <p>Joint Strategic Needs Assessment: Review, priorities for 2017/18 and 2017 summary</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Alistair Hill Tel: 01273 296560</p>
58817	<p>Bon Accord Nursing Home <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Andy Witham Tel: 01273 291498</p>
58819	<p>Communications & Engagement Strategy <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58888	<p>Food Poverty Action Plan Progress Update <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2017		<p>Report of: Director Public Health</p> <p>Report Author: Mark Wall Tel: 01273 291006</p>
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
57522	<p>2016/17 Audit Results Report <i>All Committee Decisions</i> EY audit results report</p> <p><i>Wards affected:</i></p>	25 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
57604	<p>Annual Governance Statement 2016/17 <i>All Committee Decisions</i></p> <p>The council is required to publish at least once a year a statement on the effectiveness of its systems of internal control. This report is submitted to the Audit & Standards Committee for information, consideration and approval before signature by the Chief Executive Officer and the Leader of the City Council. The final Annual Governance Statement will be published alongside the council's annual accounts.</p> <p><i>Wards affected: All Wards</i></p>	25 Jul 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>

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57799	<p>Strategic Risk Focus: SR2 Financial Outlook; SR25 Organisational Change; SR10 Information Governance Management; and SR18 Transition to modern, digital IT <i>All Committee Decisions</i></p> <p>This is a regular report to enable Audit & Standard Committee Members to focus on the management of specific Strategic Risks and ask questions of the Risk Owners and officers. The Audit & Standards Committee have elected to focus on at least 2 strategic risks at each of their meetings in order to deliver their role to monitor the effectiveness of risk management and internal control.</p> <p><i>Wards affected: All Wards</i></p>	25 Jul 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
58613	<p>Human Resources & Organisational Development Annual Report <i>All Committee Decisions</i></p> <p>This report details the activity undertaken during 2016/17 and sets out service priorities for 2017/18.</p> <p><i>Wards affected: All Wards</i></p>	25 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Alison McManamon Tel: 01273 290511, Janice Percy Tel: 01273 291636, Sue Moorman Tel: 01273 293629</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58834	<p>Electrical repairs charging <i>All Committee Decisions</i> This report updates the Audit & Standards Committee on discrepancies in amounts paid by the council for electrical repairs on the council's housing stock.</p> <p><i>Wards affected:</i></p>	25 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
58875	<p>Audited Statement of Accounts 2016/17 <i>All Committee Decisions</i> Annual report to Audit & Stds Committee requesting approval of the authority's financial statements.</p> <p><i>Wards affected: All Wards</i></p>	25 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Nigel Manvell Tel: 01273 293104</p>
58870	<p>Code of Corporate Governance <i>All Committee Decisions</i> Replaces the current version of the Code approved by the Audit & Standards Committee on 23 June 2015</p> <p><i>Wards affected:</i></p>	25 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58868	<p>Standards Update <i>All Committee Decisions</i> An update on standards related matters, including member complaints and also proposed revisions to the Social Media Protocol for Members</p> <p><i>Wards affected: All Wards</i></p>	25 Jul 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Victoria Simpson Tel: 01273 294687</p>
58931	<p>Annual Internal Audit Report 2016/17 <i>All Committee Decisions</i> Summarises Internal Audit work for the year and the Head of IA opinion for 2016/17</p> <p><i>Wards affected:</i></p>	25 Jul 2017		<p>Report of:</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
58929	<p>Annual review of Audit & Standards Committee <i>All Committee Decisions</i> To review the activity of the Committee</p> <p><i>Wards affected:</i></p>	25 Jul 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>

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Decisions anticipated for September 2017				
HEALTH OVERVIEW & SCRUTINY - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
57856	Primary School Admission Arrangements 2018 <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	18 Sep 2017		Report of: Executive Director for Families, Children & Learning Report Author: Richard Barker Tel: 01273 290732
57858	School Admission Arrangements 2019/20 <i>All Committee Decisions</i> <i>Wards affected:</i>	18 Sep 2017		Report of: Executive Director for Families, Children & Learning Report Author: Richard Barker Tel: 01273 290732
60013	Children's Services Partnership Forum <i>All Committee Decisions</i> Update on the city's Children's Services Partnership Forum - a sub group of Brighton & Hove Connected <i>Wards affected: All Wards</i>	18 Sep 2017		Report of: Executive Director for Families, Children & Learning Report Author: Carolyn Bristow Tel: 01273 291288

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AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
57524	<p>2016/17 Annual Audit Letter <i>All Committee Decisions</i> External audit annual audit letter</p> <p><i>Wards affected:</i></p>	19 Sep 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
56988	<p>STAR 2016 Action plan <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Miriam Gee Tel: 01273294635, Rachel Chasseaud Tel: 01273 290753, Diane Hughes Tel: 01273 293841</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57387	<p>Revised Tenancy Agreement <i>All Committee Decisions</i> Changes to current Tenancy Agreement</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Susan Connelly Tel: 01273 293800, Janet Dowdell Tel: 01273 293171</p>
57497	<p>Single Homeless Accommodation & Support Services <i>All Committee Decisions</i> An update on the remodelling and re-procurement of single homeless and rough sleeper support and accommodation services.</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Jenny Knight Tel: 01273 293081</p>
57602	<p>Student Housing Strategy - evidence and options <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293841</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57641	<p>Future options for Dunster Close garage site <i>All Committee Decisions</i> Review of future options for this site after the garages have been demolished.</p> <p>Housing and New Homes Committee approved the demolition of the garages on 15.3.17.</p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Simon Pickles Tel: 01273 292083</p>
57350	<p>New Homes for Neighbourhoods Modular Pilot - Futureform proposals <i>All Committee Decisions</i> Seeking agreement of Housing & New Homes and Policy, Resources and Growth Committees to lease three vacant or underused HRA garage sites to Futureform Global Investments Ltd. to develop up to 16 modular units of affordable rented housing to be leased back by the council</p> <p><i>Wards affected:</i></p>	20 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Carol Jenkins Tel: 01273 293832</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57614	<p>Housing Options - Living Wage Joint Venture Business Plan <i>All Committee Decisions</i> Report requesting approval of the Business Plan for the Living Wage Joint Venture with Hyde Housing</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture, Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sam Smith Tel: 01273 291383, Martin Reid Tel: 01273 293321</p>
56833	<p>HRA Heat Network Study Update <i>All Committee Decisions</i> An update on the studies carried out into the feasibility of heat networks at two high-density council housing sites 1. Hove Station (City Plan Development Area 6) & 2. Eastern Road, Brighton (Part of DA5). The update focuses on the Hove Station opportunity and the HRA property around Clarendon Road.</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Alexander Fox Tel: 01273 290773</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58709	<p>New Homes for Neighbourhoods - Kensington Street <i>All Committee Decisions</i> Updated budget approval and appropriation of land for planning purposes</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	20 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jaine Jolly Tel: 01273 290356</p>
TOURISM, DEVELOPMENT & CULTURE COMMITTEE 4.00PM - HOVE TOWN HALL				
58275	<p>Houses of Multiple Occupation - Response to matters raised at full Council <i>All Committee Decisions</i> This report considers the matters raised at full Council on 20 October 2016 following the submission of a petition on behalf of 'Family Homes Not HMOs'.</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
57958	<p>Toad's Hole Valley Supplementary Planning Document <i>All Committee Decisions</i> This report provides a summary of the responses received as a result of the consultation on the Draft Toad's Hole Valley Supplementary Planning Document (SPD), outlines the changes made as a result of the consultation and seeks adoption of the final version of the Toad's Hole Valley SPD.</p> <p><i>Wards affected: Hangleton & Knoll; Hove Park; Withdean</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Paula Goncalves Tel: 01273 292352</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58749	<p>Revised Local Development Scheme, 2014 – 2017 <i>All Committee Decisions</i> To seek approval of the revised Local Development Scheme (LDS). This is the three year work programme setting out the timetable for the preparation of the set of documents that make up the development plan for Brighton & Hove, and covers the period from 2017 to 2020.</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
Decisions anticipated for October 2017				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
58804	<p>Attendance Support Procedure <i>All Committee Decisions</i> A new Attendance Support Procedure for all Council staff, which replaces the existing Attendance Management Procedure.</p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Laura Keogh</p>

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58789	<p>Targeted Budget Management (TBM) 2017/18: Month 5 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
58822	<p>Workforce Equalities Report 2016/17 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Liz Boswell Tel: 01273 291307, Alison McManamon Tel: 01273 290511, Katie Ogden Tel: 01273 291299, Felicity Scanlon Tel: 01273 291306</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM THE BRIDGE				
58100	<p>Fairness Commission Progress Update <i>All Committee Decisions</i> Report on progress of the Fairness Commission recommendations</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Emma McDermott Tel: 01273 296805</p>
58239	<p>BHCC Budget EIAs Mitigating Action update <i>All Committee Decisions</i> Annual progress report on actions identified by services to mitigate impacts of budget proposals.</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>
58751	<p>Rough Sleeper Strategy Update <i>All Committee Decisions</i> The report is an update on the Rough Sleepers Strategy</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Simon Newell Tel: 01273 291128</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
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ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
60074	<p>Parking Scheme Priority Timetable <i>All Committee Decisions</i> A report outlining the future parking scheme priority timetable.</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Charles Field Tel: 01273 293329</p>
60076	<p>Citywide Traffic Regulation orders <i>All Committee Decisions</i> A report outlining comments to recent citywide Traffic Regulation Orders</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Charles Field Tel: 01273 293329</p>
60078	<p>Resident parking scheme update report <i>All Committee Decisions</i> Report outlines comments to the West Hove Traffic Order, the Hove Park initial consultation and the Area U parking scheme.</p> <p><i>Wards affected: Hove Park; Queen's Park; Wish</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Charles Field Tel: 01273 293329</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
60082	<p>Parking Annual Report 2016-17 <i>All Committee Decisions</i> To note and approve the publication of the city's Parking Annual Report 2016-17 on the performance of Parking Services</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>
Decisions anticipated for November 2017				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
58791	<p>Targeted Budget Management (TBM) 2017/18: Month 7 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	30 Nov 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
TOURISM, DEVELOPMENT & CULTURE COMMITTEE 4.00PM - HOVE TOWN HALL				
LICENSING COMMITTEE - 3.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM ST RICHARDS CHURCH & COMMUNITY CENTRE				

ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
60084	<p>A259 (Brighton Marina to Newhaven) - Request for studies <i>All Committee Decisions</i> Following consideration of a petition at June ET&S Committee requesting traffic, economic, air quality and quality of life studies, this report will outline the decisions/outcomes of the responses of Lewes DC and East Sussex CC to the same petition, and make further recommendation(s) of any further action proposed by BHCC.</p> <p><i>Wards affected: East Brighton; Rottingdean Coastal; Woodingdean</i></p>	28 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477</p>
60086	<p>Parking Payment Systems Update <i>All Committee Decisions</i> To provide an update on the pay and display machine upgrade and replacement project</p> <p><i>Wards affected: All Wards</i></p>	28 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for December 2017				
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 4PM HOVE TOWN HALL				
Decisions anticipated for January 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
57528	2016/17 Annual Certification Report <i>All Committee Decisions</i> External audit report on housing benefit claims <i>Wards affected:</i>	9 Jan 2018		Report of: Executive Director for Finance & Resources Report Author: Graham Liddell Tel: 01273 291323
57526	2017/18 Audit Plan <i>All Committee Decisions</i> External audit annual plan <i>Wards affected:</i>	9 Jan 2018		Report of: Executive Director for Finance & Resources Report Author: Graham Liddell Tel: 01273 291323
TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57860	<p>School Admission Arrangements 2019/20 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM WHITEHAWK LIBRARY				
58235	<p>Equality & Inclusion Strategy Progress Update <i>All Committee Decisions</i></p> <p>Annual update on progress on the actions identified in the council's Equality & Inclusion Policy Statement and Strategy.</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>
58237	<p>Trans Needs Assessment action plan progress report <i>All Committee Decisions</i></p> <p>Annual update reporting progress on the recommendations from the Trans Needs Assessment.</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				

Decisions anticipated for February 2018

POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL

58794	<p>Targeted Budget Management (TBM) 2016/17: Month 9 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Feb 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
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HEALTH OVERVIEW & SCRUTINY - 4.00PM HOVE TOWN HALL

Decisions anticipated for March 2018

POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL

LICENSING COMMITTEE - 3.00PM HOVE TOWN HALL

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				
TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 4.00PM HOVE TOWN HALL				
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				

NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM HOVE TOWN HALL				
58102	<p>Progress Update on British Sign Language Charter <i>All Committee Decisions</i> Update on work done on meeting the pledges of the BDA BSL charter</p> <p><i>Wards affected: All Wards</i></p>	19 Mar 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Emma McDermott Tel: 01273 296805</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
57369	<p>Official Feed and Food Controls Service Plan 2018/19 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	20 Mar 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Nick Wilmot Tel: 01273 292157</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57532	<p>2018/19 Local Transport Plan Capital Programme <i>All Committee Decisions</i> Seeking approval of detailed allocation of approved LTP capital funding to specific projects and programmes for 2018/19, and noting indicative allocations for future years..</p> <p><i>Wards affected: All Wards</i></p>	20 Mar 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Andrew Renault Tel: 01273 292477</p>
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
57530	<p>March 2018 Audit Progress Report <i>All Committee Decisions</i> External audit progress report</p> <p><i>Wards affected:</i></p>	27 Mar 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				